

AMBEE PHARMACEUTICALS LIMITED

184/1, Tejgaon Industrial Area, Dhaka-1208

Date: November 11, 2021

NOTICE OF THE 45TH ANNUAL GENERAL MEETING

Notice is hereby given that the 45th Annual General Meeting of the Shareholders of Ambee Pharmaceuticals Limited will be held on Tuesday the **28th December 2021 at 11.00 AM** by using Digital Platform through the link: www.ambeepharma.com to transact the following business:

AGENDA

01. To receive, consider and adopt the Audited Financial Statements of the Company for the year ended on June 30, 2021 together with the Auditors' and Directors' Report thereon.
02. To declare the Dividend for the year ended June 30, 2021.
03. To elect Directors in terms of the relevant provision of the Articles of Association
04. To approve appointment of Independent Director.
05. To appoint Auditors for the year 2021-2022 and to fix their remuneration.
06. To appoint Corporate Governance Compliance Auditor for the year 2021-2022 and to fix their remuneration.

By order of the Board

Md. Motiur Rahman
Company Secretary

Notes:

- i The Members whose name appeared in the Members' /Depository Register on Record Date i.e., **Sunday the 5th December 2021** will be eligible to attend/participate and vote in the Annual General Meeting through digital platform.
- ii A Member entitled to attend/participate and vote at the meeting may appoint a proxy to attend/participate and vote in his/her stead. The scanned copy of the proxy form duly affixed with a revenue stamp of Tk 20.00 must be e-mailed to motiur.aplshare@gmail.com later than 48 hours before the day of the Annual General Meeting.
- iii Pursuant to the Bangladesh Securities and Exchange Commission Order No. SEC/SRMIC/94-231/91 dated 31 March 2021, the AGM of the Company will be conducted through **Digital Platform**.
- iv The link for participating in the AGM through a digital platform will be notified to the e-mail addresses provided in the Beneficiary Owners (BO) account of the respective Members held with Depository Participant (DP).
- v Members who changed/amended their e-mail addresses or opened new e-mail addresses after the Record Date are requested to e-mail the details to motiur.aplshare@gmail.com along with full name, Folio/BO ID to receive the digital platform meeting invitation.
- vi The soft form of Annual Report 2020-2021 will be forwarded to the e-mail addresses of the shareholders available in their Beneficiary Owners (BO) account maintained with Depository Participant (DP). The Annual Report 2020-2021 and proxy form will be available in the Company website www.ambeepharma.com.
- vii The members will be able to submit their question/comment electronically **72** hours before the AGM.
- viii Members are requested to notify 12-digit Taxpayer's Identification Number (E-TIN) through their respective Depository Participants.
- ix Full login/participation process to the digital platform meeting will also be available in the Company website www.ambeepharma.com.
- x No gift /gift coupon/food box/benefit in cash or kind shall be distributed/paid at the AGM as per Circular No. SEC/CMRRCD/2009-193/154, dated October 24, 2013